

MEMORANDUM

to: Martina S. Oxoby, Campus Planning, Design & Construction
project: Oregon Bach Festival Addition to the School of Music and Dance
subject: Program Confirmation Meeting - September 29, 2015
date: 9/23/2014
from: Robin Wilcox, PLA, Project Manager

Site Programming Questions:

1. What capacity (volume) of people should be accommodated in the exterior event space?
2. Existing parking spaces (18) will be relocated onsite, and the Preliminary Program calls for an additional 7 spaces for a total of 25 parking spaces. What criteria was used to establish the number of spaces? Is this the final number of parking spaces that we need to account for, or are you looking to our team for guidance in determining the number of spaces?
3. We have an opportunity to develop a seamless approach for all modes of mobility to be gracefully integrated into the site. Are there considerations beyond access to the building from the parking area / maintenance access drive and from 18th Avenue? For example, additional accommodations, beyond code compliance, for musicians or guests in the outdoor performance/practice area?
4. How many additional bike parking spaces will be required? What is the desired location of bike parking?

The RFQ includes a memorandum from the Campus Planning Committee Meeting (Author: Christine Taylor Thompson, CPDC, April 23, 2015) which outlines specific actions requested from the project team, represented in *italics* below. Questions or discussion items from PLACE are indicated in **BOLD** text:

A. Support the identified user group representation for the project but encourage the addition of a student representative and a community member. In addition, including an adjacent neighbor, for example the College of Education, is suggested if it appears that proposed changes would directly affect the neighbor (e.g., parking relocation).

- **Have there been specific representatives identified since the memorandum was drafted that will be a part of the design process? Is there a representative of the Pioneer Cemetery?**

B. Support the identified Campus Plan patterns and policies for the project with the understanding that the following comments will be considered as the project moves forward:

1. *Thoughtfully consider ways to improve the service drive so that it is more pedestrian and bike friendly.*

- **The drive is currently a service and emergency route. Are there preliminary requirements that are known regarding fire access? (for example: will the building require aerial access?)**
- **The Campus Physical Framework Vision (currently in final stages of completion) identifies the Harris/18th intersection as a campus gateway with primary priority given to bicycles and pedestrians, secondary to vehicular. What kinds of gateway elements does OBF envision that will support this campus-wide goal while reinforcing the “front door” aspect that the OBF has the opportunity to provide?**

2. *Thoughtfully consider ways to improve the safety of the 18th Avenue pedestrian crossing.*

- **Is it anticipated that the intersection alignment with the service road and Harris will remain as is?**
- **Will crossing improvements be required by the City of Eugene as a part of the project?**
- **Will the City require traffic calming and pedestrian improvements along E. 18th?**

3. *Carefully consider ways to improve the cemetery edge.*

- **See comment A, regarding the inclusion of the representatives of the Pioneer Cemetery as a part of the project process.**
- **What kinds of improvements does OBF envision that will support OBF and meet the campus goals of improving the cemetery edge?**
- **Does the conceptual location of parking there support this goal?**
- **Is there a desire to add a sidewalk between the service drive (and potential parking) and the cemetery?**

4. *Carefully address how the addition fronts 18th Avenue and relates to the existing SOMD building. Take advantage of the opportunity to activate the public edge. The resulting design should ensure that it feels like a “front,” not a “back.”*

- **What are the anticipated City of Eugene requirements for improvements to the 18th Avenue right-of-way? (example: widened sidewalk, additional street trees, or a furnishing zone)**
- **Are there any future improvements anticipated within the 18th Avenue right-of-way?**
- **Is there an entry to the SOMD on the south side (18th Avenue side) of the building that visitors should be directed toward? Entrances to focus visitors away from?**

5. *Clarify wayfinding. More clearly define entrances and how/where to access SOMD, OBF, and Beall Hall, whether they are shared or separate access points.*

- **Is there a hierarchy/prioritization of these entry points that should be considered as the site plan is developed?**
- **What is the desired arrival sequence? Is the diagram on page 29 of the RFQ still the current desired sequence?**

6. *Look into the potential to shift the service drive further east to enhance the development site and increase options to resolve pedestrian, bike, and vehicular conflicts.*

- **What are the primary types and locations of loading and service areas anticipated for the OBF addition and existing buildings that will require vehicular access?**
- **What types of service vehicles are currently needed, are there additional service needs that require substantial loading and unloading areas?**

7. *Pay particular attention to trees in the vicinity.*

- **The shifting of the service drive further east has the potential to impact existing trees in the cemetery, particularly with the addition of parking there. What is the priority for the campus?**

8. *Carefully consider the impacts on the existing building, in particular natural light and views.*

- **Will the OBF be at the same elevation as 18th, same elevation as the SOMD, or something in between?**